

Enhancing Inclusive Practice Fund (Appendix 4)

Appendix 4 Working Groups

Strand Working Groups Terms of Reference October 2023.

Vision:

The East Sussex vision is to use the funding available to:

- Improve early identification of SEND.
- Improve the mainstream offer for children with SEND.
- Improve parental confidence in the mainstream SEND Offer.

The steering group of school representatives has identified the different pilot project strands to be taken forward over the next two academic years:

- Early identification & intervention in nursery provision to support transition into EYSF.
- Improving expertise and availability of SEN support for local school alliances.
- Creating a workforce development programme for support staff.
- Supporting transition to secondary school..
- Supporting transition from secondary school to tertiary college.

The expectation is that these will be partnership projects to address local challenges within the six pilot project strands.

The partnerships are about collaborative working and ‘learning together’ which must be at the heart of the programme. This will encourage collaboration, provide maximum flexibility, help address capacity issues and provide for possible economies of scale. For example, a member of staff working between schools or sharing resources.

Summary:

The Working Group will meet twice a year (end of terms 3 and 6) following the monitoring data captures and report to the Steering Group.

The role of the working group is to provide scrutiny, advice, support and challenge around implementation and impact of the Enhancing Inclusive Practice (EIP) programme and individual projects. This will feed from the Steering Group back to the Schools’ Forum.

Responsibilities:

- Provide a support and challenge role in respect of the strand projects and individual projects.
- Provide scrutiny of all elements of the strand projects; This will include ensuring that appropriate monitoring and reporting arrangements are in place, progress against spend and delivery of outcomes, and of review the quality of reporting and to ensure that learning from these is reviewed and shared. Also, that effective plans around sustainability are developed and where possible implemented.
- Provide scrutiny of overall targets, KPIs, milestones, risk management and communication.
- Provide support and challenge to ensure that effective plans are in place to support wider dissemination of learning across the programme.
- Provide representation on other strategic/delivery working groups in the county that directly have a link to the work of the EIP programme. This includes linking to the East Sussex SEND Strategy, sharing current project delivery information, as well as networking and ensuring partnership work

around supporting bids. Membership of the Working Group.

The Working Group are representatives of the Local Authority and the Grant holders/Lead schools for each project, and other advisory bodies whose members offer expertise and knowledge relevant to the EIP programme.

Working Group members:

Chairperson: Ian Gillespie (Project Manager) and Emile Tambeh (Project Manager)

Representatives from Education East Sussex: One EP and a colleague(s) from relevant Education East Sussex County Council departments - School Project Lead members from each project

Project staff as appropriate and/or by invite